



A DIVISION OF PROLIANCE SURGEONS

AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

Patient (Last Name, First name) (Alias Names) Birthdate SSN (if known) (Previous Last Names) Phone Number

Street Address Apt#/Unit City, State Zip Code

I. My Authorization:

You may use or disclose the following health care information (check all that apply)

- Core Chart (See Back instructions) All Health Care Information in my Medical Records (Except Items Marked Below) Only Health Care Information in my Medical Records relating to the following treatment(s) or condition(s):

Dates:

Other (e.g., Xrays, bills) specify: Dates: Please DONOT release information on the following (unless required by law):

- HIV/AIDS VIRUS Sexual Transmitted Infections Psychiatric Disorders/Mental Health Drug and/or Alcohol Use

I request and authorize:

Name of Facility/ Physician/ Provider/ Other Address City, State Zip Code

To release health care information of the patient name above to:

Name of Facility/ Physician/ Provider/ Other Address City, State Zip Code

Purpose or Need for this Information:

I understand I do not have to sign this authorization in order to get health care benefits (treatment, payment- -or enrollment). However, I do have to sign an authorization form:

- To take part in a research study To receive health care when the purpose is to create health care information for a third party.

I understand that information used or disclosed pursuant to this authorization may be disclosed by the recipient and may no longer be protected by federal or state law. I may revoke this authorization in writing. If I did it would not affect any actions already taken by Minor and James Medical based upon this authorization. I may not be able to revoke this authorization if its purpose was to obtain insurance. To revoke this authorization, I must write a letter to Minor and James Medical Records Release Department.

This authorization expires 90 Days after the date it is signed. Please read the information on the back and initial the appropriate blank before signing. Possible copying fee required, excludes patient referrals.

Patient or legally authorized individual signature Date

Printed name if signed on behalf of the patient Date

Minor & James keeps a record of the health care services provided to you. You may ask to examine and/or request a copy of your records. You may also ask to correct that record.

Your records will not be released to others unless directed by you or compelled by law to do so. You may examine your records or get information about them at:

**Minor & James Surgical Specialists**  
First Hill Medical Building  
515 Minor Avenue  
Suite 130  
Seattle, WA 98104  
*(inside the ASC Department)*  
**Phone Number: 206-470-0609**  
**Fax Number: 206-576-3807**

Minor & James has contracted with iod Incorporated to do all copying and billing for release of information requested. The following information will be released to you or your new medical care provider at no charge:

**CORE CHART (Up to 15 pages)**

- o *The three most recent Chart Notes*
- o *The most recent History & Physical*
- o *The most recent Lab Tests*
- o *The most recent Radiology Reports*
- o *The most recent EKG Report*
- o *The most recent Problem List*
- o *The most recent Medication List*
- o *Any recent Special Tests or Reports*

The above information is considered sufficient for continuity of care treatment. Due to the time and cost involved in reproducing this information, if you would like all of your records released, then you will be charged at the rates set by the State of Washington (see below).

If you do request this information, you will be contacted by iod Incorporated to arrange payment.

The schedule of charges below is created and regulated by the Washington State Uniform Health Care Information Act, RCW 70.02, Section 102 (12), and an authorization does not have to be honored until the fee is paid:

- \$23.00 - Clerical/Search fee
- \$1.02 - Per page for the first 30 pages
- \$0.78 - Per page for additional pages over 30 pages
- Postage or Delivery-Actual Cost

**Please initial one of the following:**

\_\_\_\_\_ I wish to have the Core Chart copied at no cost.

\_\_\_\_\_ I wish to have my whole chart copied at the above cost.